



We are Amplifon, the global leader in the hearing care retail industry, in Germany we operate with the Amplifon brand and together we make more possible every day. We change more lives. We work on more innovative projects and make sure everyone gets the best care possible. Our passionate teams use their talent and experience to help our customers rediscover all the emotions of sound.

Are you highly motivated and ready to take over responsibility in our company? Then we would like to get to know you!

We are looking for you to join our team at the Head Office in Hamburg as

Intern HR Operations (m/f/d)

Your tasks:

- After an induction phase, you will assist in the management and administration of personnel records as well as in the processing of personnel law procedures from the entry to the exit of an employee
- You will be responsible for maintaining personnel data in the master data and absence system
- You are responsible for drawing up contract documents and references
- You will support the team in researching and drafting labour law issues
- In addition to your daily tasks, you also take on exciting projects

Your profile:

- You are studying business administration, (economic) psychology, law or a comparable course of study, ideally with a focus on human resources management
- Independent and conscientious way of working as well as strong communication skills characterise you and flow into your daily work
- You plan 5 - 6 months for your assignment with us
- You speak English and German fluently (both written and spoken) and can confidently use MS-Office, in particular Excel

What we'll offer:

- Exciting tasks where you take on responsibility from day one and help shape your area of responsibility
- Collaboration in a dynamic & highly motivated team and concrete contact persons
- Work in an international company with flat hierarchies, interesting development opportunities (national and international) and attractive further training measures
- Attractive remuneration and individual allowances (e.g. travel costs or relocation if you are not from Hamburg) as well as the opportunity to write a final thesis after your internship

When you work at Amplifon you can expect more as well. *So apart from these benefits, we also offer an open and support work environment with the opportunity to work on international and cross functional projects. At Amplifon your success is important to us which is why we provide development opportunities and recognition programs as well.*

So, if you are looking for a career that will challenge you and give you plenty of opportunities to work on exciting projects then apply today.

Ready to Amplify Your Career?

Apply directly with your complete documents in pdf format, stating your possible starting date and salary expectations under **"Apply now!"**



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