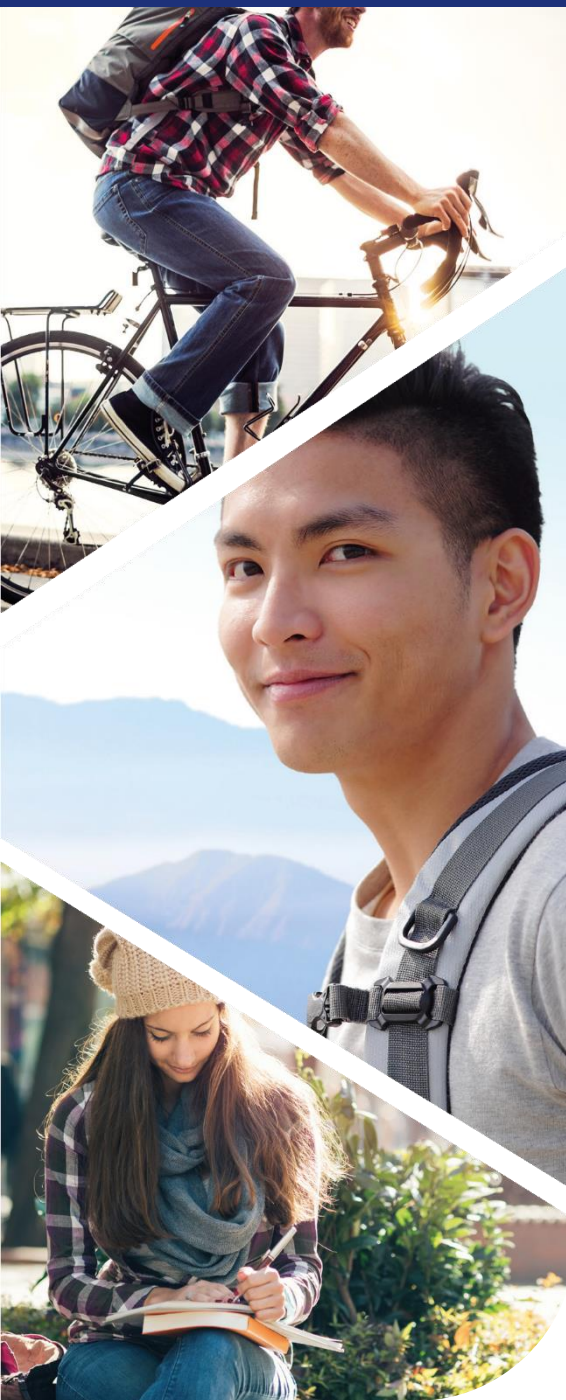


Your drive for a meaningful job  
is our secret ingredient



## Barilla worldwide:

Founded in Parma in 1877 out of a small bread and pasta shop, Barilla is today a world leader in the markets of pasta and crispbread and pasta sauces in continental Europe and bakery products in Italy. In Central Europe Barilla is a growth driver and anchor in its categories and a top-of-mind brand. Barilla is recognized worldwide as a symbol of Italian know-how and has one way of doing business: "Good for You, Good for the Planet". This means caring for the wellbeing of people and the planet in everything Barilla does. Our corporate headquarters are located in Parma, Italy and the Central European Office is in Cologne, Germany.

Do you have a passion for pasta and crispbread? Would you like to bring in new ideas, develop concepts and gain in-depth experience in HR? Then apply as

## Working Student in HR & Office Management in Cologne

Start: 01.12.2022, 20h / week

### Key Accountabilities:

- You support the HR Central Europe Team in the daily business for Germany, Austria, Switzerland, and Poland.
- You organize and participate in corporate health management and occupational medical check-ups.
- You will be co-responsible for office management, e.g., processing incoming and outgoing mail and contacting service companies.
- In addition to assisting with the preparation of certificates, you will be responsible for managing the vehicle fleet and planning employee events.
- You will carry out orders for the office and warehouse, accept incoming deliveries and organize them
- Managing the employee cash register is also part of your responsibilities in addition to assisting with Total Reward projects

### Your Profile:

- Ideally, you are currently completing a master's degree in business administration or a comparable field of study
- You already gained some experience through internships or working student activities in the office management or HR area.
- You have a high sense of responsibility and organizational skills and convince with a reliable, structured and flexible way of working.
- You are proactive, outgoing and have good communication skills
- Fluent German and English round off your profile

### Our Offer:

- You can expect freshly cooked pasta, crispbread, fruit and drinks almost every day - of course, you will also receive discounts on our product portfolio
- Are you interested in a varied sports program? We offer you excellent membership prices in the UrbanSportsClub and even take over a part of the costs.
- You can expect a great, open-minded team as well as an active internship community
- You'll grow with our learning and development programs, which have been awarded "Gold Excellence" by the Brandon Hall Group
- You'll have the opportunity to get involved in regional diversity & inclusion projects
- We convince you and you convince us - You will have the opportunity to join our "Keep in touch" talent program after your internship

Do you have questions about the recruiting process? You can reach us at [Mein.Praktikum@barilla.com](mailto:Mein.Praktikum@barilla.com). Please note: We cannot accept applications received by mail and they will be automatically deleted. Therefore, please apply via our system.

Barilla is an equal opportunity employer. It is the policy of Barilla to prohibit discrimination and harassment of any type and to afford equal employment opportunities to employees and applicants without regard to race, color, religion, gender, national origin, age, disability, sexual orientation or any other classification.

If you would like to take on the challenges we offer, we will consider your application when you apply through our [career page](#).

# Barilla

The Italian Food Company. Since 1877.

